

Electronic Fund Transfer & Auto Charge Authorization

(Instructions are on reverse side of this form)

Personal Information

Name _____
 Organization (if applicable) _____
 Address _____
 City, State, Zip _____
 Daytime Phone _____
 Email _____
 IIM Record ID # (6-digit number on mailings) _____

Amount & Frequency to be Debited / Charged

(please choose ONE option below and fill in the correct information)

- \$ _____ **monthly**
- \$ _____ **quarterly**, in the months of
 March, June, September and December.
- \$ _____ **bi-annually**, in the months of
 _____ and _____
- \$ _____ **annually**, in the month of

Date to Charge / Deduct

(please choose ONE of the two options below)

Debit my account / charge my card on the 1st 15th of the month (or next business day thereafter) according to the amount and frequency I specified.

If no date is chosen, the default is the 1st of the month.

Designations (optional)

- General funds** \$ _____
- Other** \$ _____
 for _____

If no designation is specified, the default is general funds.

Electronic Fund Transfer or Auto Charge

(please choose ONE of the two options below and fulfill directions)

Electronic Fund Transfer from Checking Account

I have enclosed a check for my first contribution (payable to Third Millennium Ministries).

I give Third Millennium Ministries and my bank permission to transfer funds electronically from my checking account to Third Millennium Ministries, according to the amount and frequency I specified.

Your first electronic fund transfer will occur on the next scheduled debit, according to the amount and frequency you specified. A check is required for us to verify account and routing numbers.

Auto Charge of Credit Card

Card Type: Visa MasterCard Discover

Card Number _____

Expiration: Month _____ Year _____

Name as it appears on the card (please print legibly):

I give Third Millennium Ministries permission to charge my credit card according to the amount and frequency I specified.

Your first automatic charge will occur on the next scheduled charge, according to the amount and frequency you specified.

I understand that this agreement will remain in effect until Third Millennium Ministries has received written notice from me of an increase, or decrease, or termination (**must be received at least five business days prior to the next scheduled debit / charge date**), or until Third Millennium Ministries terminates the agreement. I understand that contributions made to Third Millennium Ministries are not refundable, unless an error has been made by Third Millennium Ministries or the financial institution I specified within this form. I understand and agree that the financial institution is responsible for accurate and timely posting of my transferred contributions. In the event of an amount or double-posting error, I agree to handle this problem directly with the party at fault.

Date _____ Signature _____

Please return your completed authorization form to Third Millennium Ministries.

Instructions

Personal Information

Provide information about the donor in this section. The information in this section should be in regard to the same individual of the credit card information specified on the form or of the checking account information specified on the form.

Amount & Frequency to be Debited / Charged

Please choose only ONE option within this section.

The four choices and their respective explanations are:

- Monthly the amount specified will be debited or charged every month
- Quarterly the amount specified will be debited or charged four times per year in the months indicated
- Bi-Annually the amount specified will be debited or charged two times per year in the months specified
- Annually the amount specified will be debited or charged once per year in the month specified

Date to Charge / Deduct

Please choose only ONE option within this section.

The two choices and their respective explanations are:

- 1st when a debited charge occurs, it will occur on the first of the month
- 15th when a debited charge occurs, it will occur on the fifteenth of the month

If no date is chosen, the default is the 1st of the month.

If the 1st or 15th falls on a day that a debit or charge cannot take place (ie– falling on a weekend, a bank holiday, etc.), then the debit or charge will occur the next business day thereafter.

Designations

In this section, you may designate what your donations go towards in one or both choices.

- General Funds the amount specified for this designation will be used for our greatest need
- Other the amount specified for this designation will be used for your specification of choice. Please fill-in your choice of designation in the line provided. Many of our needs and specific funds are listed in our *Support Us* webpage.

If no designation is specified, the amount debited or charged will go to general funds.

Electronic Fund Transfer or Auto Charge

Please choose only ONE option within this section. Please provide the information needed of your choice.

The two choices and their respective explanations are:

- Electronic Fund Transfer ... This option allows us to electronically debit your checking account by the amount you have indicated on the date(s) you have specified.
- Auto Charge This option allows us to charge your credit or debit card by the amount you have indicated on the date(s) you have specified.

